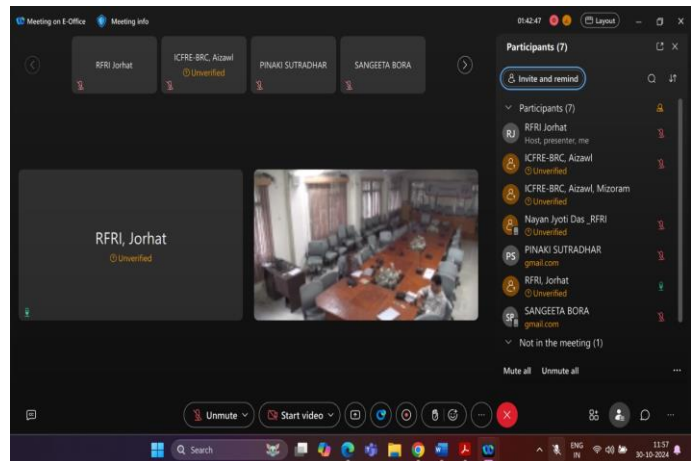


**Training on e-Office**  
**organized at**  
**ICFRE-Rain Forest Research Institute, Jorhat, Assam**

To ensure timely and efficient implementation of e-Office, training sessions were held on September 26 and October 30, 2024, in the institute's Rhino Hall. The Divisional Representatives from all the divisions and centres participated in these sessions. Dr. Nitin Kulkarni, Director of the institute attended the first day's training, delivering a welcome address that underscored the importance of e-Office and described it as a major initiative to unify all MoEFCC institutes on a single platform.

The trainings were led by ICFRE-RFRI's e-Office team members: Shri Santanu Saikia, Shri Ajit Ch. Gogoi and Shri Udayan Sharmah. These hands-on sessions covered essential e-Office operations including the use of Govt./NIC email. Comprehensive training materials, such as user manual and video recordings of trainings conducted by IT Division, ICFRE earlier were distributed to all the Divisional Representatives to support them to train the e-Office users of their divisions and centres.





**Photographs from various eOffice training sessions held at different times**