

भा.वा.अ.शि.प.-वर्षावनअनुसंधानसंस्थान
ICFRE-RAIN FOREST RESEARCH INSTITUTE

भारतीयवानिकीअनुसंधानएवंशिक्षापरिषद

Indian Council of Forestry Research and Education

पर्यावरण, वनऔरजलवायुपरिवर्तनमंत्रालय,भारतसरकार

(Ministry of Environment, Forest & Climate Change, Govt. of India)

देववन,सोताई,जोरहाट - 785010(असम) / Deovan, Sotai, Jorhat - 785010 (Assam)



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दिनांक/Dated: As on e-sign

कार्यालय आदेश / OFFICE ORDER

कुशल प्रशासन सुनिश्चित करने, उपलब्ध मानव संसाधन का अधिकतम उपयोग करने और संस्थान के सुचारु संचालन को सुनिश्चित करने के लिए, बहु-कार्य कर्मचारी (एमटीएस) की निम्नलिखित नियुक्ति तत्काल प्रभाव से और अगले आदेश तक लागू की जाती है।/ In order to ensure efficient administration, optimum utilization of available manpower, and ensuring the smooth functioning of the Institute, the following posting of the Multi-Tasking Staff (MTS) is hereby ordered with immediate effect and until further orders.

The details of place of posting are as under:

Sl. No.	Name of Employee	Designation	Place of Posting
1	Sh. Niranjan Borah	Multi-Tasking Staff	Store Section (Purchase)
2	Ms. Nimisha Baruah	Multi-Tasking Staff	Establishment Section
3	Ms. Pooja Dasgupta	Multi-Tasking Staff	Account Section
4	Ms. Chandramika Borah	Multi-Tasking Staff	Account Section
5	Sh. Pankaj Yadav	Multi-Tasking Staff	FECC Division
6	Ms. Sujatha Kumari	Multi-Tasking Staff	FECC Division
7	Sh.Satyajit Pachani	Multi-Tasking Staff	SFM Division
8	Ms. Puja Sutradhar	Multi-Tasking Staff	SFM Division
9	Sh.Pravin Kumar	Multi-Tasking Staff	GTI Division
10	Ms.Neha Mahato	Multi-Tasking Staff	GTI Division
11	Sh.Vikash Kumar	Multi-Tasking Staff	Forest Protection Division
12	Sh. Rinku Kalita	Multi-Tasking Staff	Forest Protection Division
13	Sh.Dheeraj	Multi-Tasking Staff	Chemistry & Bioprospecting Division
14	Ms.Monpi Hazarika	Multi-Tasking Staff	Extension Division
15	Ms.Shahnin Islam	Multi-Tasking Staff	Reception Main Building (Head, Facilities & Services)
16	Sh.Rebot Borah	Multi-Tasking Staff	Estate Office/ Vehicle Section
17	Sh.Pabitra Saikia	Multi-Tasking Staff	Estate Office
18	Sh.Shankar Jyoti Borah	Multi-Tasking Staff	Director's Office
19	Sh.Anil Saikia	Multi-Tasking Staff	GCR Division
20	Sh.Arpan Pradhan	Multi-Tasking Staff	Security and Scientist Hostel

21	Sh.Koustav Dutta	Multi-Tasking Staff	Security and Scientist Hostel
22	Sh.Bhabesh Borah	Multi-Tasking Staff	Security and Scientist Hostel
23	Sh.Hritam Das	Multi-Tasking Staff	Security and Scientist Hostel
24	Sh.Sandeep Kr. Baral	Multi-Tasking Staff	Security and Scientist Hostel
25	Sh.Ajay Kr. Rai	Multi-Tasking Staff	Security and Scientist Hostel

Note: The aforementioned officials shall execute the duties assigned to them at their respective locations of posting. An MTS from a division with two personnel in place may be withdrawn and assigned to other work or additional duties by the Competent Authority as needed for the Institute's interests. No additional remuneration shall be admissible for such additional duties.

An MTS will be posted for one month on rotational basis at the Scientist Hostel from every division/section of the Institute during the Office hours from 9:00AM to 5:30PM, and another MTS from the Scientist Hostel shall simultaneously be deployed to the concerned official's place of posting for the corresponding period to ensure the functioning of the section/division without any disruptions.

यह कार्यालय आदेश 01.08.2026 से लागू होगा/ This Office Order shall come into force with effect from 01.08.2026.

ओआईसी- प्रशासन/प्रमुख, सुविधाएं और सेवाएँ
OIC-Administration /Head, Facilities & Services
भा.वा.अ.शि.प- वर्षा वन अनुसंधान संस्थान/ ICFRE-RFRI,
जोरहाट, असम/Jorhat, Assam

Copy to:

1. Director, ICFRE-RFRI, Jorhat
2. All Head of Divisions/ Sections of ICFRE-RFRI, Jorhat
3. Estate Officer, ICFRE-RFRI
4. Scientist Hostel In-Charge, ICFRE-RFRI
5. Security In-Charge
6. IT Cell, ICFRE-RFRI
7. Person Concerned
8. Personal Files/Service books
9. Office Order file